

4/6/05

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

David Gaecklein

Alden Jordan

Chris Higgins

OPENED MEETING: Alden Jordan opened meeting at 6:05 PM.

EXECUTE WARRANT #1034 & 1035: After review of warrants 1034 and 1035, David Gaecklein made a motion to execute both warrants. Alden Jordan seconded the motion. Vote to execute was unanimous.

APPROVE MINUTES OF 3/2/05 MEETING: After review of the 3/2/05 minutes, Alden Jordan made a motion to accept the minutes of 3/2/05 as presented. David Gaecklein seconded the motion. Vote to accept minutes were unanimous.

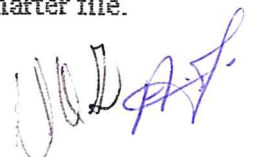
ENTRANCE APPLICATION-BISSEL, Roads End: The application for sewer entrance for Sonja Bissell, 39 Roads End, Boothbay Harbor was approved. Permit #205.

BUREAU OF LABOR STANDARDS SAFETY INSPECTION: The Board reviewed the letter from the Bureau of Labor Standards, dated February 28, 2005. The letter contained safety violations observed at the plant during a recent inspection. Alden Jordan advised Chris to remedy all the issues cited within the time frame stipulated in the correspondence. The letter is in the Bureau of Labor file.

PRESENTATION OF 2004 AUDIT: Chris presented the audit for 2004 to the Board for review. Audit found District in compliance with the new GASB34 regulations

SQUIRREL ISLAND PROJECT: Squirrel Island is still trying to negotiate an easement with Spruce Point Inn. As an alternative Squirrel Island tried to approach Burkhalter and sent them a letter indicating the District may intercede on behalf of Squirrel Island and take the easement by eminent domain. Chris responded by letter to Squirrel Island indicating that the District would not be party to any eminent and domain talking.

DISTRICT BOUNDY OPINION: Chris had Bill Logan render an opinion on the acquisition of a sewer line as a gift outside of the District boundary and if the District could access a ready to serve fee for those that did not connect. See letter in Charter file.



ST. ANDREWS VILLAGE EXPANSION: Ron Vachon, Director of Facilities, for St. Andrews contacted the District to inquire about a potential impact fee for Phase 2 expansion of the Village. Chris calculated an entry fee, based upon 18 new units at the current consumption rate of similar cottages of the Village. The fee would be \$12,602.40.

DEP INSPECTION RESULTS: The plant underwent a 3560 inspection by DEP last September. The report of the inspection was just submitted for review. The District was found to be in compliance.

1ST QUARTER BUDGET REVIEW/FINANCIAL: Reviewed 1st quarter 2002 budget. Revenues were down from budget projections by \$16,000.00. Expenditures were below budget by \$7,800.00. It was noted that the new equipment line would be over by \$2,200.00 because of the purchase of a new DO meter for SBR2. All other lines were in order.

SICK TIME POLICY: The policy was revisited so Alden Jordan could give an opinion on it. Alden said policy was more than adequate and equitable. Alden Jordan made a motion not to change the existing sick time policy but to review the Personnel Policy as a whole. David Gaecklein seconded motion. Vote was unanimous. Alden directed Chris to review policy and make recommendations for next meeting.

EXECUTIVE SESSION-PERSONNEL MATTER: Alden Jordan suspended regular meeting at 8:15PM to enter an executive session to discuss a personal matter. Alden Jordan reopened regular meeting at 8:40 PM.

NEW BUSINESS: Chris brought a request from Mary Drummond from Oceanview Condos, for abatement. Mary usually has a minimum bill, but this quarter was in excess of \$1,000.00 because of leaks. Alden Jordan made a motion to write off the amount over the minimum for this quarter. David Gaecklein seconded the motion. Vote was unanimous in favor.

Chris informed the Board that #2 pump had failed at West Harbor. The pump was taken to Stultz Electric in Westbrook. It was found that the pump would need \$4,000.00 of repair work done. A new pump would cost \$7,500.00 to replace it. David Gaecklein made a motion to go ahead with repair. Alden Jordan seconded the motion. Vote was unanimous.

Handwritten signature: Jay A. [unclear]


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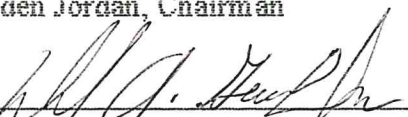
CORRESPONDANCE: Reviewed letters to George Belmont of New England Organics in reference to expiration of services, Donald Albert of D.E.P. in reference looking over new rules and regulations and William Logan of Soule, Soule & Logan in reference to Town of Boothbay capacity issues.

ADJOURN MEETING: Alden Jordan made a motion to adjourn the meeting. David Gaecklein seconded the motion. Vote to adjourn was unanimous. Meeting adjourned at 8:50 PM.

Christopher Higgins, Temporary Clerk

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas.

____NOT PRESENT____
Robert Muller, Clerk