

DATE: April 5, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp - Absent
Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Leslie Volpe – West Harbor Pond Association

Regular Business Meeting to Order:

Trustee Tedeschi called the regular business meeting to order at 4:58 PM.

Review of the Minutes of March 15, 2017

The minutes of the March 15, 2017, meeting was reviewed. After review, Trustee Stormont made motion to accept the 3/15/17 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1327

Warrant 1327 was reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

Execute 60-Day Late Letters: Bond, Carolin, Colette & Michael, Conley's, Harbour Towne Inn, Murry Hill Properties, Nadeau, Nichols, Orne's Candy Store, Reinertsen, Sarah's Scoops, Schadler, Vincent, Palabra, Walshack, Mitchell, and Winslow

After review, Trustee Tedeschi executed the letters.

Execute Notice and Demand for Payment: Beaver, Brown, Farrin, Beaver, Rodgers, Schicchi, Shields, and Ross (2)

After review, Trustee Tedeschi executed the notices.

Execute Lien Discharges: Murray Hill

After review, Trustee Tedeschi executed the discharge.

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Volpe

Execute Lien Certificates: Boynton, Brewer, Engert, Spencer, Kennon, Paquette, Reed, and Saudek

After review, Trustee Tedeschi executed the certificates.

Execute Entrance Application: Pitcher – Campbell Street

After review, the Trustees executed the entry permit.

Leslie Volpe – West Harbor Pond Association

Leslie Volpe was present to thank the Trustees for the District's continued support in assisting the Association with their water quality monitoring of the Pond. On behalf of the Association, Ms. Volpe then gave the District a \$100.00 donation to help offset the cost of lab materials. The Trustees accept the donation and pledged continuing support.

Commitment of Rates for Collection – April 1, 2017 Billing

After review of the certificate, Trustee Stormont made motion to commit the bills from the April 1 billing to the treasurer for collection. Trustee Tedeschi seconded the motion. Vote was unanimous.

Old Business:

1. Union Street Pump Station Project – The superintendent reported the PR of the Damon estate finally released the easement last week. The document was sent up to the Registry for recording. Once recorded, the District can bid the Project.
2. Plant and Collection System Operations
 - A. The superintendent reported normal operations for the plant. Blower 1 is now in operation. The superintendent reported the District is in receipt of the DMRQA 37 Study samples. The samples are blind samples that are analyzed by District lab personnel and the results forwarded for compliance. The samples are currently being analyzed.
 - B. The superintendent reported the DEP inspection report is in hand and was forwarded to the trustees prior to the meeting. The inspection report found the District in compliance with only minor typographical issues to mend.
 - C. The superintendent reported the crew continued their investigation into possible seawater intrusion in the Footbridge Pump Station. The crew smoke tested the lines under the dock and found excessive amounts of smoke coming from the sea wall area under the Cannery building. The

crew further investigated the lines with video inspection. Three lines were inspected (8 Wharf Street service, The Bistro service, and The Christmas Tree Shop service. Upon inspection of the Christmas Tree Shop line, the crew found several sections of clay pipe compromised. The superintendent advised the owner of the issue and advised the line required immediate repair. The District advised the owner, the District disconnected and capped the line until the repairs could be made.

3. Plant Influent Hydraulic Study – Nothing to report.
4. Website – the superintendent advised the Office Manager reports continued use of the website and Facebook page. Email billing has saved \$159.65 to date.
5. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing
6. Roundabout Update: Nothing to Report
7. Townsend Avenue Sewer Work – The superintendent reported trench maintenance is ongoing and will continue until paving plants open and the trench can be paved. That action is weather dependent.
8. 78 Crest Avenue: The superintendent reminded the Trustees the meeting on April 7th at 10:00 is still on.
9. Botanical Gardens: The superintendent reported the appeal hearing has been delayed until 4/28 due to the CMBG request.
10. 2016 Audit – The superintendent reported the audit is completed and copies forwarded to the appropriate agencies.
11. Golf Course – Phase 2 – The superintendent reported Phase 2 is now come to the forefront and activity is beginning. As a result, the superintendent sent a letter to Richard Meek asking they update their flow estimates for the project. Sebago did respond with updated estimates (see-attached letters). The superintendent forwarded Sebago revised impact fee estimates and a letter regarding capacity and the District's ability to treat the newly generated wastewater from the Project (attached).

New Business

1. 1st Quarter Financial Reports – the superintendent reported the budget is on track with expected expenditures for this time of the year with no red flags apparent.

2. Constellation New Energy Power Contract – The superintendent reported the new power contract was executed with Constellation new energy. The new term was for 48 months at a cost of \$0.0503 per Kwh.
3. Sewer Abatement Request – Bob McKee – 2 Williams Street – Mr. McKee submitted an abatement request pursuant to the District’s policy. The request was for un-sewered water that escaped through an open outdoor faucet (see attached). After review, Trustee Stormont made motion to grant the one-time abatement of 1265 cubic feet. Trustee Tedeschi seconded the motion. The credit was based on an average of the previous three years consumption for the property. The vote to approve was unanimous.
4. 19 By Way Update – The superintendent advised the Trustees he had been in negotiation with Zander Smith, Knickerbocker Group, regarding the District’s sewer easement. The parties agreed to modify the existing easement language to insert ‘hold harmless” language for the District. This is due to the proximity of the deck landing from the new design. The superintendent advised Bill Logan would be drafting the new language.
5. New District Sign – The trustees reviewed the new sign designs submitted by Marsh Sign. The trustees decided to go with sign 2, option 3 at a cost of \$2,400 plus installation.

Correspondence:

1. **Richard Meek – Sebago Technics** – The superintendent reported in Old Business.11 above.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Tedeschi made motion to adjourn the regular meeting. Trustee Stormont seconded the motion. Vote was unanimous. Meeting ended at 5:45 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman

Henry Tedeschi, Jr., Treasurer

A handwritten signature in black ink, appearing to read "James Stormont", written over a horizontal line.

James Stormont, Clerk