

**DATE: March 25, 2015**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Jim Stormont  
Henry "Ted" Tedeschi  
Chris Higgins  
Deryl Kipp

**Call to Order**

Trustee Kipp called the meeting to order at 4:59 PM.

**Review of the Minutes of March 4, 2015**

The minutes of the March 4, 2015, meeting was reviewed. After review, Trustee Stormont made motion to accept the 3/4/15 minutes with corrections. Trustee Tedeschi seconded the motion. Vote was unanimous.

**Review of Warrant 1279**

Warrant 1279 was reviewed. After review Trustee Tedeschi made motion to execute warrant 1279. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

**Lien Releases: Sprucewold Lodge (2)**

Trustee Tedeschi reviewed the lien releases and executed same.

**Issue Quit Claim Deed: Spear**

The trustees reviewed the deed. The superintendent explained USDA paid the account and legal fees in full and the account is now current. The trustees executed the deed.

**Execute Liability Insurance Renewal Applications with Maine Municipal Association:**

The Trustees executed renewal applications for each officer.

**Old Business:**

The Superintendent reported on the following:

- A. Relining Project: The superintendent reported the field work portion of the Project is complete. The only outstanding part left is the issuance of the video documentation. Pay request # 2 has been executed and submitted for payment by USDA. USDA has requested the loan be closed now that the loan portion has been spent. The superintendent has contacted William Fletcher, Verrill & Dana, District bond counsel, to start the procurement of the bond documents for execution. An April 10, 2015 is the anticipated closing date. Brenda Blackman, The First, has been notified.
- B. The superintendent reported the Ted Berry Company was onsite March 12, 2015 to clean the pressure main coming into the plant. The work started at 2200 hours and was completed at 0330 hours. Approximately 4 yards of sand and grit was removed. No grease was evident in the debris.
- C. Heating Plant Proposals: The superintendent reported the District has received 4 proposals out of the 10 RFP's that were sent (see attached bid tabulations). After discussion and review, Jim Stormont made motion to award the project to Mechanical Systems. Trustee Tedeschi seconded the motion. Trustees awarded the project to Mechanical Services, Inc., of Portland. They were the low bidder at \$49,313. Concern was expressed about the difference in bids compared to the engineering estimate. The superintendent reminded the trustees the project would be funded through the maintenance bond.

**New Business:**

- A. Grit System: The superintendent reported the grit screw conveyor trough has worn through the sidewalls. The superintendent reported Mike Tomacelli is working a price to repair the lower end and the superintendent is going to secure a price to replacement the entire trough. Once that information is available, the superintendent will advise the trustees.
- B. Inflow and Infiltration Reduction: The superintendent reported Weston and Sampson Engineers were onsite to discuss a potential plan to attack the issue. The superintendent advised data for the month of December 2014, was given to the engineers. The data was for all the pump stations and in half-hour increments. In addition, rain data was supplied for the same period in half-hour increments. Daily flow data for the plant was supplied. The engineers will look at the data and report back to the Board with their assessment. This work is being done pro-bono at this point.

JCS - AK Hm

**Public Comment:**

None

**Correspondence:**

Trustee Tedeschi reported he has been receiving questions on the new sewer rates. Trustee Tedeschi has advised the concerned rate payers to contact the superintendent.


**Enter into Executive Session Pursuant to MRSA 405.6 – Personnel Matter**

Trustee Tedeschi made motion to enter into executive session pursuant to MRSA 405.6, Personnel Matters. Trustee Stormont seconded the motion. Trustees entered executive session at 5:53 p.m.

Trustees exited executive session and resumed regular business meeting at 6:30 p.m.

**Motion to Adjourn the Regular Meeting:**

Trustee Kipp asked for a motion to adjourn. Trustee Kipp seconded the motion to adjourn meeting. The regular meeting adjourned at 6:32 p.m.



Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



A handwritten signature in black ink, appearing to read "James Stormont". The signature is fluid and cursive, with a large loop at the end.

James Stormont, Clerk