

**DATE: March 18, 2009**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Alden Jordan

Jon Draper

Vic Krea – Wright-Pierce

Jim Stormont - absent

Chris Higgins

Gary Farnham

**Call to Order:**

Alden Jordan called the meeting to order at 6:00 PM.

**Review of the Minutes of March 4, 2009**

The minutes of March 4, 2009, meeting was reviewed. After review, Jon Draper made motion to accept minutes of 3/4/09, as presented. Alden Jordan seconded the motion. Vote in favor was unanimous.

**Review of Warrant(s) 1134**

Warrant 1134 was reviewed. Jon Draper made motion to execute warrant as presented. Alden Jordan seconded the motion. Vote to execute warrant was unanimous.

**Lien Notices:**

Jon Draper reviewed and executed the lien notice for Cindy Spear, 98 Eastern Ave.

**Entrance Application:**

The entrance application for Ralph Eatz (Grandview Ave.) was approved for a second connection on the same property

**Centrifuge Update:**

Chris informed the Trustees that the Invitation to Bid hit the paper on March 20 and 21. There will be a Pre-Bid Meeting on March 25, 2009 at 10:00 and bids are due to be open on 4/9/09.

**Vic Krea, Wright-Pierce Engineers, Pump Stations/4-Corners:**

Vic Krea was here to present proposals for the Meadow Pump Station, Commercial Street Pump Station, and the 4-Corners Project. Vic reported that he has them set up as three separate bids under one contract. That scenario was discussed and different options and combinations thereof. Alden brought up the fact that local contractors were not big enough to be bonded because of cash. Alden also brought up the fact that this timing was good because the economy was ready and contractors were hungry for work and could translate to good bid prices. Vic recommended that we keep the two stations as one and the four Corners as one. Alden and Jon agreed. Jon asked how long will the stations last. Chris said the stations will last for some time with maintenance, but money is as cheap as it is going to get. 4 Corners was discussed as well as timing for construction. Funding options were discussed. After discussion Jon Draper made motion for Wright-Pierce to commence on design for Commercial Street and the Meadow Pump Station. Alden Jordan seconded the motion. Vote was unanimous. Alden Jordan executed the design agreement. (See CD in file cabinet for more discussion details)

**Executive Session: Personnel Issue**

Alden Jordan made a motion at 6:45 p.m. to enter executive session to discuss a personnel issue, pursuant to M.R.S.A. Title 1 § 405 (6) (A-1), seconded by Jon Draper.

The Trustees voted 2-0 to enter executive session.

The Trustees came out of executive session at 7:10 p.m.

**Old Business:**

Chris informed the Board that:

The District received only one additional quote for flow monitoring. Flow Assessment submitted a 4-week price of \$10,920.00. Wright-Pierce priced out the same service for \$12,700. Jon Draper made motion to use Flow Assessment. Alden Jordan seconded the motion. Vote to approve was unanimous.

**New Business:**

Chris informed the Board that the moyno sludge feed pump is being rebuilt. The rotor and stator had to be replaced, 2) the chlorine room had been repainted and the tank sight glasses were replaced, 3) Number 2 influent pump will have to be removed and the mechanical seal replaced, 4) the DMR panel had new motor contactors installed, and 5) the outside loading dock hoist had a local disconnect switch and emergency stop button installed bringing the hoist into compliance with OSHA regulations.

**Public Comment:**

None

**Correspondance:**

The Trustees reviewed the letter from St. Andrews Occupational about their closing of the drug testing site.

Trustees reviewed the letter to Hometown Convenience regarding the lack of a grease trap. The District requires a grease trap for all food preparation facilities. The District will follow up and enforce the grease guidelines.

**Adjourn Meeting:**

Alden Jordan made motion to adjourn regular meeting. Jon Draper seconded the motion. Vote was unanimous. Regular Meeting ended at 7:35 pm.

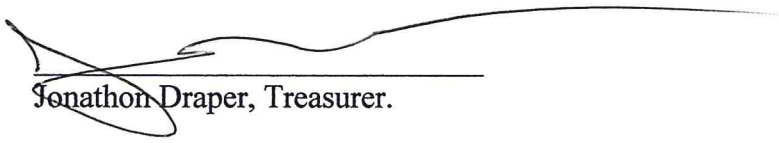
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Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

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Alden Jordan, Chairman



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Jonathon Draper, Treasurer.



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Jim Stormont, Clerk