

DATE: March 15, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp
Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins

Regular Business Meeting to Order:

Trustee Tedeschi called the regular business meeting to order at 5:03 PM.

Review of the Minutes of March 1, 2017

The minutes of the March 1, 2017, meeting was reviewed. After review, Trustee Kipp made motion to accept the 3/1/17 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1326

Warrant 1326 was reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Stormont seconded the motion. Vote to execute the warrant was unanimous.

Execute Lien Discharge Certificates: Spear/Sharon (7) and Keegan

Trustee Tedeschi reviewed and executed the Lien Discharges.

Old Business:

1. Union Street Pump Station Project – The superintendent reported the Project is ready to go to bid. However, the District is still awaiting the executed easements for the pump station from the Damon Estate. Bill Logan has reached out to their attorneys but we have not received any word.
2. Plant and Collection System Operations
 - A. The superintendent reported normal operations for the plant. Blower 1 is back and ready to be installed.

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- B. The superintendent reported the DEP inspection went well and we are awaiting their report.
3. Plant Influent Hydraulic Study – Nothing to report.
4. Website – the superintendent advised the Office Manager reports continued use of the website and Facebook page. Email billing has saved \$96.93 to date.
5. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing
6. Roundabout Update: Nothing to Report
7. Townsend Avenue Sewer Work – The superintendent reported Fairpoint has filed a damage claim against the District for digging up their communications cable on Townsend Avenue. The superintendent reported he spoke to Elaine Perkins of Fairpoint regarding the claim. Perkins investigated further and contacted the District advising Fairpoint will now forward the bill to On Target because the lines were mismarked.
8. 78 Crest Avenue: Ongoing
9. Botanical Gardens: The Superintendent reported the District has received very positive responses to the rebuttal article posted on the website. In addition, the superintendent reported the CMBG has announced they will relocate the leach field outside of the watershed.
10. 2016 Audit – The superintendent reported the auditor is awaiting return of letters to those with balances owed the District as of 12/31/17. Once all are returned, the audit should be completed within a couple of weeks.

New Business

1. Execute Drawdown #2 for Maintenance Bond 3 – the superintendent presented drawdown 2 for submission. After review, Trustee Tedeschi executed the drawdown.

Correspondence:

1. **Mouse Island** – The superintendent reported Mouse Island is investigating coming across the Harbor with sewer. Eric Wood and Doug Riley, Darco Engineering, have contacted the District to determine the best point of access for Mouse Island.

2. **Marsha Brown Card** – Marsha Brown submitted a thank-you card to the Board regarding their help with sewer connection for 78 Eastern Avenue.

Public Comment:

None

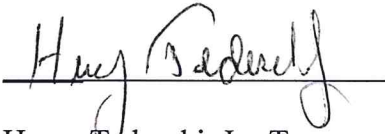

Motion to Adjourn the Regular Meeting:

Trustee Tedeschi made motion to adjourn the regular meeting. Trustee Kipp seconded the motion. Vote was unanimous. Meeting ended at 5:35 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman


Henry Tedeschi, Jr., Treasurer
James Stormont, Clerk