

**DATE: March 5, 2014**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Jim Stormont  
Henry "Ted" Tedeschi  
Deryl Kipp - Absent  
Chris Higgins  
Roseanne Taylor

**Call to Order**

Jim Stormont called the meeting to order at 5:05 PM. Deryl Kipp was absent.

**Roseanne Taylor – Waiver of Grease Trap – 54 Oak Street**

Ms. Taylor presented her proposal for a home occupation (pastry operation). Geoff Smith, Town of Boothbay Harbor CEO contacted the District regarding the grease trap rules and reg's. Ms. Taylor would like to waive the installation of a grease trap. After discussion, both sides reached an amenable agreement. Ted Tedeschi made motion to allow a six-month window to start the business and revisit the grease trap issue at that time. Jim Stormont seconded the motion. Vote was unanimous. The District and Roseanne will meet on September 3, 2014, to discuss.

**Review of the Minutes of February 12, 2014**

The minutes of the February 12, 2014, meeting was reviewed. After review, Ted Tedeschi made motion to accept the 2/12/14 minutes as presented. Jim Stormont seconded the motion. Vote was unanimous.

**Review of Warrant 1255**

Warrants 1255 was reviewed. Ted Tedeschi made motion to execute the warrant. Jim Stormont seconded the motion. Vote to execute the warrant was unanimous.

**Execute Demand Notices**

Tindall, Libby, Ladendorff, Jolley, Demers-Gilpin, Scott, and Walsh. The demand notices were deferred until Deryl Kipp returns.

**Execute Lien Certificates**

Spear(2), Gudroe, Town of Boothbay Harbor (2), Myshrall, Rossi, Rubel (2) The lien certificates were deferred until Deryl Kipp returns.

**Execute Sewer Lien Discharges**

Shields, Bank of America(2), Garvey, Falco. The lien discharges were deferred until Deryl Kipp returns.

**Execute Certificate of Commitment**

After review, the Trustees executed the certificate of the 3/14/14 billings.

**Commercial Street Relining:**

The Trustees reviewed the Rural Development Agreement for funding the Commercial Street Relining Project. After review, the trustees executed the agreement.

**Execute Wright-Pierce Heating Evaluation Agreement**

The Trustees reviewed the agreement. After review, the Trustees executed the agreement for \$4,900.

**60 Union Street**

Chris advised that John Giffune of Verrill and Dana would represent the District. Chris is preparing documents to forward to John Giffune for his review.

**Wright-Pierce Heating Plant Review:**

Chris advised that John Lucas and Vic Krea were on site last week inspecting the heating system. Vic will forward a scope of work for Board review prior to commencing.

**February 2014 Financial Report:**

Chris handed out the report. The overall budget is approximately \$7,000 under budget.

**Waiver of Entrance Fee for 28 Montgomery Road – Kitty Hartford**

Ms. Hartford has requested a waiver of the entrance fee for 28 Montgomery Road in Boothbay Harbor. Ms. Hartford has been paying Ready-To-Serve since 2006 when she bought the property. Chris advised that the property does not abut the public way, but has easement rights to the public sewer. By Charter definition, property must abut the public way unless a pipe is installed across property to the public sewer. After discussion, Ted Tedeschi made motion pursuant to the charter definition and because the entry fee was paid as a ready-to-serve fee, to waive the entry fee for this property. Jim Stormont seconded the motion. Chris will advise Ms. Hartford of the decision.

**Unemployment Claim:**

Chris advised the hearing was held. The State upheld the denial. Jim Stormont questioned the summary and conclusion regarding \$3,024 clause. The Board asked Chris to follow up with the Commission regarding this clause.

**Old Business:**

None

**New Business:**

None

**Public Comment:**

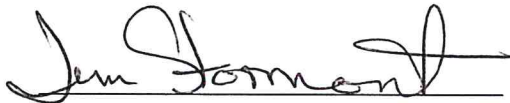
None.

**Correspondence:**

The Board reviewed the William Brewer letter regarding the 2013 Audit. Brewer advises the audit will commence on February 13, 2014, and we should expect the results by mid-March.

**Adjourn Regular Meeting:**

The regular meeting adjourned at 5:52 pm.

A handwritten signature in cursive script, reading "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman


We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in cursive script, reading "Jim Stormont", written over a horizontal line.

Jim Stormont, Chairman

Absent

Deryl Kipp, Treasurer

  
Henry Tedeschi, Jr., Clerk