

3/5/03

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

Alden Jordan
David Gaecklein
Chris Higgins
Vic Krea
David Godfrey
Jean Godfrey

Meeting called to order 6:00 PM. Alden Jordan opened meeting at 6:00 pm.

Accepted minutes of 2/19/03 meeting. Minutes of 2/19/03 were reviewed. David Gaecklein made motion to accept minutes of 2/19/03 as presented. Alden Jordan seconded motion. Vote was unanimous.

Signed Warrant #983. Reviewed Warrant#983. David Gaecklein made motion to accept Warrant #983. Alden Jordan seconded motion. Vote was unanimous.

EASTERN AVENUE PROJECT-GODFREY CLAIM: David and Jean Godfrey were here to discuss the Blaster's Insurance Company's denial of there claim for damages to their garage during the Eastern Avenue Sewer Project. Due to insurance company's denial Whorff Construction, has requested the District release the remaining retainer of \$5,000.00. David Godfrey presented photos of the pre and post blast inspection by the insurance company. This is the first time the District or Wright Pierce had seen the post blast photos. The alleged damage was water intrusion into the garage from the base of the north wall. Godfrey indicated that water did not leak into garage before blasting. Chris Higgins and Marc Brewer met with Jean Godfrey last fall, after the first leakage occurred. Higgins applied water to the back of the garage with a garden hose. Water did leak into the garage along the slab block joints. Higgins also put water into the garage perimeter drain. No water back up accrued at that time. David Godfrey is now claiming that drain was severed and not working. After the discussion Alden Jordan and Chris Higgins will meet with Godfrey on the 6th at 9:00 am to inspect garage. Alden Jordan instructed Vic Krea to contact Whorff to advise that the retainer would not be released until the situation was corrected to the homeowners satisfaction.

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ODOR CONTROL EVALUATION: Vic Krea explained the odor proposal. After discussion, David Gaecklein made a motion to execute the odor evaluation at a price not to exceed \$2,800.00. Alden Jordan seconded motion. Vote was unanimous. Alden Jordan signed the proposal.

MMA INSURANCE REAPPLICATION: Reviewed the Maine Municipal Associations Property and Casualty Renewal Application, the Public Officials Bond Renewal and the dishonesty policy renewal. After review, David Gaecklein made motion to execute the applications and Alden Jordan seconded motion. Vote was unanimous.

RECD ACCESSIBILITY EVALUATION: Reviewed the Disability Accessibility Evaluation of the Front Office Building. This is a requirement of RECD for federal funding. After review of the evaluation Alden Jordan signed the document. No motion needed.

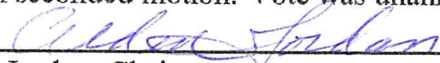
2002 AUDIT REVIEW: The 2002 audit was reviewed. The District is in sound financial condition. The 2002 recommendations were reviewed. David Gaecklein instructed Chris to speak to Henry Hurford to seek his advise as to how to set up reconciliation checks of the books to prevent loss of revenues. David will work on developing an audit policy along with Chris Higgins for the District.

TRANSFER OF FUNDS FOR SINKING FUND INTEREST: As per a request by Henry Hurford, David Gaecklein made a motion to transfer \$500.00 from the FF RECD E savings account to the sinking fund account to cover interest that the account should have received had the deposit been made in a timely fashion. Alden Jordan seconded the motion. Vote was unanimous.

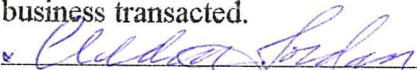
EXECUTE LIEN RELEASE-THOMAS NADEAU: Thomas Nadeau has paid his lien in full. Dave Gaecklein signed the lien release of his property on Townsend Avenue.

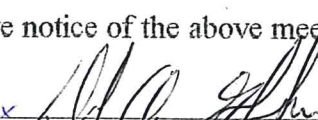
NEW BUSINESS: Vic Krea talked to the Board about the new CMOM regulations. Comprehensive Capacity Management Operations did maintenance of the sewer collection system. (See attached). No action taken.


MOTION TO ADJOURN: David Gaecklein made motion to adjourn meeting. Alden Jordan seconded motion. Vote was unanimous. Meeting adjourned at 8:35 pm.


Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.


Alden Jordan, Chairman


David Gaecklein, Treas


Bob Muller, Clerk