

**DATE: March 4, 2015**

**Boothbay Harbor Sewer District Board of Trustees Regular Meeting**

Attendees:

Jim Stormont – via teleconference  
Henry “Ted” Tedeschi  
Chris Higgins  
Deryl Kipp – via teleconference  
Janet Britton, Verrill & Dana – via teleconference

**Call to Order**

Trustee Tedeschi called the meeting to order at 5:05 PM.

**Review of the Minutes of February 18, 2015**

The minutes of the February 18, 2015, meeting was reviewed. After review, Trustee Stormont made motion to accept the 2/18/15 minutes with corrections. Trustee Kipp seconded the motion. Vote was unanimous.

**Review of Warrant 1278**

Warrant 1278 was reviewed. After review Trustee Tedeschi made motion to execute warrant 1278. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

**Enter into Executive Session Pursuant to MRSA 405.6 – Personnel Matter**

Trustee Tedeschi made motion to enter into executive session pursuant to MRSA 405.6, Personnel Matters. Trustee Stormont seconded the motion. Trustees entered executive session at 5:10 p.m.

Trustees exited executive session and resumed regular business meeting at 5:45 p.m.

**Commitment of March 11, 2015, Sewer Bills for Collection by the Treasurer**

Trustee Kipp made motion to commit the March 11, 2015 billings for collection by the Treasurer. Trustee Stormont seconded the motion. Vote was unanimous.

**Execution of Loan Documents for the Maintenance Loan from the First National Bank of Damariscotta**

The Superintendent reported the loan documents are ready for review and execution for the \$150,000 maintenance bond through the First. The superintendent reminded the Trustees the bond was supposed to be for \$178,000, but due to the extra relining work on the east side of town, the amount was reduced. After discussion, Trustee Stormont made motion to authorize the execution of the loan documents. Trustee Kipp seconded the motion. Vote was unanimous.

**Old Business:**

The Superintendent reported on the following:

- A. Relining Project: The superintendent reported the crew is finishing up the east side lateral work. There are extra funds available. The superintendent has checked with Rural Development and they would like the excess funds spent on the Project. The superintendent outlined more pipe on the eastside of town to consume those funds. However, to do the entire east side, the District would overrun the budget by approximately 16-20K. The superintendent advised the Trustees to continue with the project based on the very good pricing the District received in the project bid, and he will adjust other slated projects in order to pay for the overage. The trustees concurred. Based on this discussion, Trustee Kipp made motion to authorize the superintendent to perform the additional work to complete the east side. Trustee Stormont seconded the motion. Vote was unanimous. The Superintendent will advise Vic Krea – Wright –Pierce and Green Mountain of the decision. In addition, the superintendent will adjust the project schedule accordingly to budget for the project overage.
- B. William Brewer and Associates: The 2014 Audit is complete and the report was emailed to the Trustees. Trustee Tedeschi executed the representation letter required by Brewer for the audit.
- C. Repayment Plans: Kim Russell has not entered into a repayment agreement, as of this meeting, for his Pear Street property. The note holder for Russell has been in contact with the District.
- D. Weather Issues: The superintendent reported the freezing issues in the SBR's, specifically the decanters have passed. Both decanters are now online in automatic operation.



**New Business:**

None

**Public Comment:**

None

**Correspondence:**

None.

**Motion to Adjourn the Regular Meeting:**

Trustee Tedeschi asked for a motion to adjourn. Trustee Kipp seconded the motion to adjourn meeting. The regular meeting adjourned at 6:15 p.m.



Deryl Kipp, Chairman

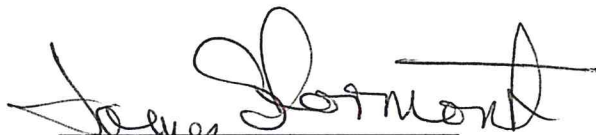
We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk