

DATE: March 2, 2016

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont
Henry "Ted" Tedeschi
Chris Higgins
Deryl Kipp - absent

Call to Order

Trustee Stormont called the meeting to order at 5:10 PM.

Review of the Minutes of February 3, 2016

The minutes of the February 3, 2016, meeting was reviewed. After review, Trustee Stormont made motion to accept the 2/3/16 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1302 and 13013

Warrants 1302 and 1303 were reviewed. Trustee Stormont made motion to execute warrants 1302 and 1303. Trustee Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute Commitment Certificate for 3/1/16.

After review Trustee Tedeschi made a motion to commit the billings contained in the certificate for collection by the District Treasurer. Trustee Stormont seconded the motion. Vote to commit was unanimous.

Execute 60-Day Late Letters: Town of Boothbay Harbor, Brewer, Brown, and Cusumano

After review Trustee Tedeschi executed the letters.

Execute Demand Notices: Barnard, Barter/Stover, Friant, Harbour Towne Inn, Lloyd, Murry Hill Properties, Nichols, Town of Boothbay Harbor, Brewer, Engert, Glass, Gudroe, Kristoff, Lawlor, Mine Oyster, Norred, Paquette, Pitcher, Smith, Sprucewold Lodge (2), Townsend, Vander, Pollard, Reed, and Watts.

After review Trustee Tedeschi executed the letters.

Execute Lien Releases: Shields and Sabins

After review Trustee Tedeschi executed the lien certificates.

February 2016 Financial Reports:

The superintendent handed out the financial reports for February. Most all line items are on target. The superintendent advised line 5280 is high due to the purchase of the pump for Spruce Point and line 5700 is high due to GIS work.

Old Business:

1. Grit System Update – Orders placed and equipment is expected onsite end of May.
2. Union Street Pump Station Project Update WP/RD – Superintendent reported he met with Shane Riley (property owner) and discussed the site. Wright-Pierce is working on the preliminary engineering review.
3. Plant and Collection System Operations – Spruce Point Station Pump is here and awaiting installation.
4. Plant Influent Hydraulic Study – Nothing to Report
5. Plant Resiliency Study – Nothing to Report
6. Aqua-Aerobics PLC Upgrade - Completed
7. Website Update – Nothing to Report
8. Direct Debit ACH Update – 45 new accounts – The superintendent reported increased usage in credit card payments, email billing, and ACH accounts. Trustee Stormont brought to our attention a possible needed change in email billing. Trustee Stormont recommended the email be sent from a Sewer District email address and not the office Manager's email. The superintendent will check on changing with the Office Manager.
9. 2015 Audit Update – Nothing to Report
10. Approve Warrant Question (Union Street Pump Station Project) for May 2016 Town Meeting – The superintendent reported the Board of Selectmen approved the question at their February 8 meeting.
11. Botanical Gardens Sewer Feasibility Study w/Water District & Town of Boothbay – Nothing more to report at this time.

New Business

1. Maine Power Options – The superintendent reported the contract came back with a price of \$1.58 per gallon from C.N. Brown for the 2016-2017 heating year.

Correspondence

1. Kim Russell – The Trustees reviewed a letter from the superintendent to Mr. Russell regarding his repayment plan. Mr. Russell is modifying his payment to reflect an increased amount.
2. The Trustees reviewed an email from Art Benica referencing his latest invoice.
3. The Trustees reviewed correspondence from Campbell Cove Investment Corporation regarding ACH payments.
4. The superintendent informed the Board, Richard Pizer, Sprucewold Lodge, left an unpleasant message on the superintendent's phone regarding a 60-day letter he recently received. Mr. Pizer is offended by the letter. The letter is time-sensitive form letter all delinquent accounts receive.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Stormont asked for a motion to adjourn. Trustee Tedeschi made motion to adjourn meeting. Trustee Stormont seconded the motion. The regular meeting adjourned at 5:35 p.m.



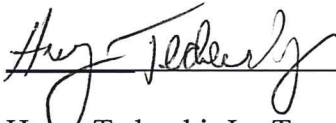
James Stormont, Chairman Pro-Temp




Boothbay Harbor Sewer District Trustee Minutes of March 2, 2016

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk