

**DATE: January 21, 2009**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Alden Jordan

Jim Stormont via teleconference

Jonathan Draper

Lisa Kristoff

Chris Higgins

**Call to Order:**

Alden Jordan called the meeting to order at 6:00 PM.

**Review of the Minutes of January 7, 2009**

The minutes of January 7, 2009, meeting was reviewed. After review, Jon Draper made motion to accept minutes of 1/7/09, as presented. Jim Stormont seconded the motion. Vote in favor was unanimous. Jim forwarded his executed copy of the minutes to the meeting via email. The remaining trustees executed that copy.

**Review of Warrant(s) 1130**

Warrant 1130 was reviewed. Jim Stormont inquired about the payment to Andritz and the USDA. Chris explained that the Andritz bill was for the centrifuge and the USDA bill was for debt retirement of the Eastern Ave. sewer bond. After the explanations, Jon Draper made motion to execute warrant as presented. Jim Stormont seconded the motion. Vote to execute warrants was unanimous.

**Lien Certificate:**

Jon Draper reviewed and executed the Lien Certificate for Bruce Engert – Roads End.

**Execute Year-End Tax Filings:**

Jon Draper reviewed and executed the District's year-end W-3's for the feds and the state.

**Execute First National Bank of Damariscotta Interim Construction Loan Documents:**

After review, Alden Jordan made motion to execute the First National Bank of Damariscotta interim construction loan for the centrifuge. Jon Draper seconded the motion. Vote was unanimous. The note is \$450,000.00 at 2.61% until May 1, 2009. This note is interim financing for the centrifuge project and will be paid by the SRF Maine



Bond Bank Bond. The interim loan will be made on a drawdown basis with funds deposited directly into the District's regular checking account for dispersment for centrifuge related expenses.

**Saul Bloom Abatement Request:**

Mr. Bloom owns two cottages on McKown Point Road. The cottages are on the same lot with an individual water meter supplying each cottage. However, both cottages are served by one sewer service. Mr. Bloom is asking that properties be combined and billed as one because there is only one sewer connection servicing two structures and one cottage is sparsely used (see attached email).

By definition a "Dwelling" means any building, structure, or other housing accommodation that is wholly or partly used, or intended to be used, for living or sleeping, by human occupants, but excludes temporary housing.

The District bills by this definition. Therefore, Mr. Bloom has two separate dwellings connected to the sewer and therefore, two bills. The fact that both structures enter the sewer via one connection is irrelevant. Impact on the District sewer system and treatment plant from both units exists and the potential for equal impact on the sewer system and treatment plant exists. Therefore, the District considers the structures two separate units and will be billed accordingly.

After discussion, Jon Draper made the motion to deny Mr. Bloom's request and continue to bill as two units. Jim Stormont seconded the motion. Vote was unanimous. The Board directed Chris to advise Mr. Bloom.

**Old Business:**

Chris reported that he has not spoken with Jim Mattel, Mgr., of the Yacht Club regarding use of their force main for the 4-corners crossing. The Yacht Club is supposed to get back with a date and time. Chris will follow up.

Chris informed the Trustees that the final design for the centrifuge is complete and that he is meeting with Mark Allenwood on the 28<sup>th</sup> on Portland for a final review. After the review, the package will be sent to DEP for their review.

Chris informed the Trustees that the remainder of the wet wells has been cleaned and that quite a bit of debris was found. Chris expected the bill to be around \$3,000.00.

Chris informed the Trustees of the solicitation of proposals for the heating system for the garage. Chris asked three vendors to provide quotes, Rideout Plumbing and Heating, Ron French, and Mid-Coast Energy. Only Ron French submitted an estimate. His estimate was \$6,845.00. Chris advised that he only asked vendors that could service the equipment after installation to supply quotes. Jim Stormont inquired about the requirement to get





more than one quote. Chris advised that the Trustees are not required to solicit more than one estimate, however, the Board has traditionally sought three estimates for purchases over \$5,000.00, and that the Superintendent had discretion up to \$5,000.00. Jim asked if the estimate was in line with actual costs. Alden advised that Ron French was very competitive and did excellent work and was very reliable. After discussion, Jon Draper made motion to accept Ron French's estimate. Jim Stormont seconded the motion. Vote was unanimous.

**New Business:**

Chris announced that the Maine Wastewater Control Association was having a breakfast meeting on February 4, 2009, at 7:30, at the Senator Inn in Augusta. The purpose of the meeting is to provide freshmen legislators with information regarding the need to fund the SRF as a source of funding for infrastructure upgrades. Chris asked Bruce MacDonald, David Trahan, and John McKane to attend. Bruce MacDonald was the only one to respond so far. Bruce will attend.

**Public Comment:**

None

**Correspondance:**

None

**Adjourn Regular Meeting:**

Jon Draper made motion to adjourn regular meeting. Alden Jordan seconded the motion. Vote was unanimous. Regular Meeting ended at 6:30 pm.

**Open Public Hearing on Adoption of New Commercial Seasonal Rates:**

Alden Jordan opened the public hearing at 6:31 pm.

**Discussion:**

Alden Jordan noted that there are no members of the commercial public present. Jim Stormont asked if any customers responded to the mailing. Chris advised that one customer (George Thomas, Harborage Inn) called to discuss the new rates. Chris said he explained the new structure to Mr. Thomas and Mr. Thomas understood why the District implemented the change. During the discussion with Mr. Thomas, Mr. Thomas indicated that he may have is daughter attend the meeting or at least submit a letter on their behalf. Chris advised the Board that they did neither. There was no other discussion.



**Vote to Implement New Seasonal Commercial Rates:**

After discussion, Jim Stormont made motion to implement the new rate structure. Jon Draper seconded the motion. Vote was unanimous.

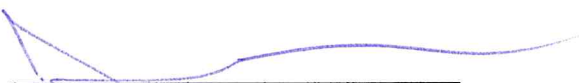
**Adjourn Public Hearing:**


Jon Draper made motion to adjourn the public hearing. Alden Jordan seconded the motion. Vote was unanimous. Meeting was adjourned at 6:50 pm.

  
Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

  
Alden Jordan, Chairman

  
Jonathon Draper, Treasurer.

  
Jim Stormont, Clerk