

DATE: January 18, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp – Via Teleconference
Jim Stormont – Absent
Henry “Ted” Tedeschi
Chris Higgins

Regular Business Meeting to Order:

Trustee Tedeschi called the regular business meeting to order at 5:02 PM.

Review of the Minutes of January 4, 2017

The minutes of the January 4, 2017, meeting was reviewed. After review, Trustee Kipp made motion to accept the 1/4/17 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1322

Warrant 1322 was reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

Execute Notice and Demand for Payment: Beaver

Trustee Tedeschi reviewed and executed the Notice

Execute Lien Certificates: Kennon and Engert

Trustee Tedeschi reviewed and executed the Certificates.

Execute Entrance Application: Mason 78 Eastern Avenue

The Trustees reviewed and executed the application.

Old Business:

1. Union Street Pump Station Project – Special District Vote

The superintendent reported the special district meeting to be held on January 26 at 5:00 at the town hall, has been advertised and posted.

2. Plant and Collection System Operations

- A. PS 9 Pump 2 Rebuild – The superintendent reported number 2 pump had to be removed from service due to the motor pulling high amperage. The unit was taken to AC Electric in Auburn for diagnosis. The pump power lead had arched and burned the terminal post. The pump was totally rebuilt at a cost of \$4,100.
 - B. Blower 1 Rebuild – The unit developed an oil leak along the shaft. The unit seals were replaced and kept failing. After the third seal failure the unit was taken to AC Electric to evaluate. The unit was found to have significant runout on two shaft pockets causing the shaft to wobble and eventually fail the seal. The unit will be brought back to spec at a cost of \$5,400.
 - C. 1/4/17 Non-Compliance Issue – The superintendent reported the District exceeded the daily maximum amount of TSS as required by permit. The daily maximum amount allowed is 50 mg/l. The District discharged 91 mg/l during the rain event of 1/3 into 1/4. The excess TSS came from the accumulation of TSS in the contact tank. The incident was reported to DEP.
3. Plant Influent Hydraulic Study – Nothing to report.
4. Plant Resiliency Study – The superintendent reported the final report has arrived and payment forwarded to WP.
5. Website – the superintendent reported continued use of the website. Email and direct debit billing continue to realize savings for the District. The superintendent reported the Office Manager started a Facebook page for informational purposes surrounding the upcoming Special District Meeting and vote.
6. Roads End Station Failure – The superintendent reported nothing has been received by the District from DEP.
7. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing
8. 78 Crest Avenue Update: Nothing to report.
9. Roundabout Update: The superintendent advised the vote on the expenditure will be held on January 26 at 5:00 at the town hall in Boothbay Harbor. The question was advertised in the paper and posted at the town halls, the area post offices, and the District's website. The superintendent advised the estimate, specification, and design work by WP cost \$6,000.

✓
VP
[Signature]

10. Townsend Avenue Sewer Work – The superintendent reported the job will commence the week of January 30. Crooker is ready, the road opening permit is secured, and the escrow funds will be placed in the First on 1/19. All area agencies have been notified of the traffic pattern. The job is expected to last one week.

New Business

1. Charter Overhaul – The superintendent advised the Trustees to start thinking about amending the Charter. William Logan made several recommendations for changes. William Fletcher, District Bond Counsel, advised he would be pleased to assist the District. The trustees took this under advisement.

Correspondence

1. Thomas Nadeau Account Status – The Board reviewed Mr. Nadeau's letter and the District's response. No other action taken.
2. Tom Woodin – Townsend Avenue Project – The Board reviewed the superintendent's informational; letter.
3. Gail King – USDA Financial Reports for 2016 – The Trustees reviewed the report.
4. MMBB – Year End Financial Reports – The Trustees reviewed the report.

Public Comment:

None

Motion to Adjourn the Regular Meeting:

Trustee Kipp made motion to adjourn meeting. Trustee Tedeschi seconded the motion. The regular meeting adjourned at 17:30 p.m.

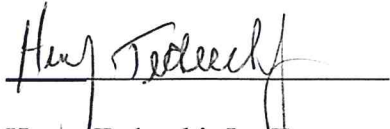
Deryl Kipp, Chairman



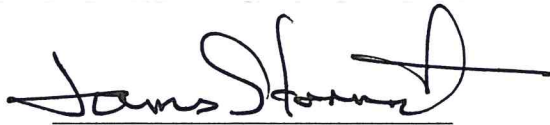
Boothbay Harbor Sewer District Trustee Minutes of January 18, 2017

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



James Stormont, Clerk