

DATE: January 7, 2015

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Jim Stormont- ~~via teleconference~~ JCS
Henry "Ted" Tedeschi
Chris Higgins
Jane Carpenter, Boothbay Register
Deryl Kipp

Call to Order

Trustee Stormont called the meeting to order at 4:58 PM.

Review of the Minutes of December 17, 2014

The minutes of the December 17, 2014, meeting was reviewed. After review, Trustee Kipp made motion to accept the 12/17/14 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1274 and 1275

Warrants 1274 and 1275 were reviewed. Trustee Kipp made motion to execute warrants 1274 and 1275. Trustee Tedeschi seconded the motion. Vote to execute the warrant was unanimous.

Execute Sewer Entrance Application: Anand8 Wharf Street Boothbay Harbor

After review the Trustees executed the entrance application.

Election of District Officers for 2015:

After discussion, Deryl Kipp made motion nominate Henry Tedeschi, Jr. as Treasurer. James Stormont amended the motion to place Deryl Kipp as Chairman, Henry Tedeschi, Jr. as Treasurer, and James Stormont as Clerk. Deryl Kipp seconded the motion. Vote was unanimous.

Execute 60-Day Late Letters: Bistro, Captain Sawyers, Boothbay Shipyard, Ciechanowski, Farrin, Friant, Sea Gate, Furbush, Hallinan, Herringbones, Horstman, Mitchell, Nadeau, Pankowicz, Reilly, Sarah's Scoops, Scanlon, Stone, Stover, Thoms, Vincent, and Welch House.

As his first task of the New Year, Trustee and Treasurer Tedeschi reviewed and executed the late letters.

Execute Commitment Certificates for 12/22/14 and 1/7/15 Billings.

After review Trustee Tedeschi made a motion to commit the billings contained in the certificates for collection by the District Treasurer. Trustee Kipp seconded the motion. Vote to commit was unanimous.

2015 Budget Document Execution:

Pursuant to the affirmative vote taken on the 2015 budget at the December 17, 2014 meeting, Trustee Kipp made motion to accept the 2015 Budget as presented. Trustee Stormont seconded the motion. Vote to approve was unanimous. The 2015 Budget document was executed.

2015 Sewer Fee Schedule for 2015 and Commitment of Sewer Charges to the District Treasure for Collection.

Pursuant to the affirmative vote taken on the 2015 rates at the December 17, 2014 meeting, Trustee Kipp made motion to accept the 2015 Sewer Use Fees as presented. Trustee Stormont seconded the motion. Vote to approve was unanimous. The 2015 Sewer Use Fees were adopted. After discussion, Trustee Tedeschi made motion to commit the rates and fees for collection by the District Treasurer. Trustee Kipp seconded the motion. Vote to commit the rates for collection was unanimous.

2014 Year-End Financial Reports

The superintendent handed out the financial reports as of December 31, 2014. No discussion at this time.

Old Business:

A. Commercial Street Relining Update:

The Superintendent advised the Trustees the first pay requisition is in process and should be ready for the next meeting. The interim financing from the First is being procured and the loan documents should be ready for execution at the next meeting.

B. Personnel evaluations are complete.

Yes
HWA

New Business:

The superintendent advised Maine Power Options is bidding fuel for 2016. The superintendent advised the District will participate in this bid process.

Public Comment:

None

Correspondence:

The superintendent discussed the John Fish and Tom Cavanaugh property on Atlantic Avenue and Bay Street respectively. Chris advised the Fish property issue (open wet well) has been forwarded to DEP and the Department of Health. The Cavanaugh property will be changed to Ready-To-Serve.

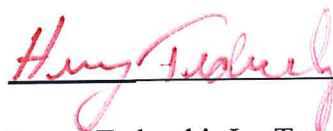
Motion to Adjourn the Regular Meeting:

Ted Tedeschi asked for a motion to adjourn. Jim Stormont made motion to adjourn meeting. Deryl Kipp seconded the motion. The regular meeting adjourned at 5:40 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman



Henry Tedeschi, Jr., Treasurer



A handwritten signature in black ink, appearing to read "James Stormont", with a stylized flourish at the end.

James Stormont, Clerk