

DATE: January 4, 2017

Boothbay Harbor Sewer District Board of Trustees Regular Meeting

Attendees:

Deryl Kipp – Via Teleconference
Jim Stormont – Via Teleconference
Henry “Ted” Tedeschi
Chris Higgins

Regular Business Meeting to Order:

Trustee Tedeschi called the regular business meeting to order at 5:02 PM.

Review of the Minutes of December 21, 2016

The minutes of the December 21, 2016, meeting was reviewed. After review, Trustee Kipp made motion to accept the 12/21/16 minutes as presented. Trustee Tedeschi seconded the motion. Vote was unanimous.

Review of Warrant 1320 & 1321

Warrants 1320 & 1321 were reviewed. After discussion, Trustee Tedeschi made motion to execute the warrant. Trustee Kipp seconded the motion. Vote to execute the warrant was unanimous.

Execute Notice and Demand for Payment: Beaver, Durfee, Farrin, Keegan, Perkins, Schicchi, Sharon, Shields, and Trottier

Trustee Tedeschi reviewed and executed the Notices

Execute Notice of Impending Foreclosure: Paquette

Trustee Tedeschi reviewed and executed the Notice

Execute Lien Discharges: Stover

Trustee Tedeschi reviewed and executed the Discharge

Execute 60 Day Late Letters: Stover, Carolin, Colette & Michael, Field, Harborside, Harbor Towne Inn, Herringbones, Lloyd, McNutt, Minerich, Murray Hill Properties, Nadeau, Pankowicz, and Ronan

Trustee Tedeschi reviewed and executed the Letters

Execute Entrance Application: None

Execute Certificate of Commitment for January 1, 2017, Billing

Trustee Kipp made motion to execute the Commitment. Trustee Stormont seconded the motion. Vote was unanimous.

December 2016 Year End Financial Reports

The superintendent distributed the year-end financial reports to the Trustees. The superintendent reported all sinking funds are funded and the District is in sound financial position heading into the new year.

Old Business:

1. Union Street Pump Station Project – Special District Vote

The superintendent reported he was in touch with bond counsel and there is an issue with the May 2016 vote. The numbers in the vote were changed by RD in June from 420,000/180,000/20 years to 450,000/150,000/40 years.

Therefore a new vote has to be taken on the new amounts. The superintendent advised the vote will take place at a special district meeting to be held on January 26 at 5:00 at the town hall. Advertisements will be run in the paper on January 12, 19, and 26. The notices will be posted in the Post Office and town halls. Once the vote is held and is positive, bond counsel can proceed with filing the draft documents to RD for approval.

2. Plant and Collection System Operations

A. Normal Routine Operations

3. Plant Influent Hydraulic Study – Nothing to report.

4. Plant Resiliency Study – The superintendent reported the second draft has arrived and was forwarded to Bob Faunce and the Trustees.

5. Website – the superintendent reported there is continued use of the website. Email customers are up to 221 and direct debit customers are up to 128. A savings of \$323.83 in postage has been realized.

6. Roads End Station Failure – The superintendent reported nothing has been received by the District from DEP.

7. Evaluation of Capital Island and Squirrel Island Effluent Odor Study – Ongoing



8. 78 Crest Avenue Update: Nothing to report.
9. Roundabout Update: The superintendent advised a cost estimate was developed for the adjustment of 10 manholes in the project area. The estimate is 30,000 and does not include the installation of a future-use force main on Corey Lane. The superintendent advised the vote on the expenditure will be held on January 26 at 5:00 at the town hall in Boothbay Harbor. The question will be advertised in the paper and posted at the town halls and the area post offices.
10. Tax Acquired Property by Town of Boothbay Harbor: Colette & Michael – The superintendent reported the Town is expected to foreclose on the property on January 9. The current back taxes are 3,188.74. The superintendent asked if the trustees were interested in securing the District's interest of 760.30. In order to do so the District would have to pay the back taxes. Trustee Stormont made motion not to pursue the interest of the district at this time. Trustee Kipp seconded the motion. Vote was unanimous.

New Business

1. Establishment of the 2017 Maintenance Bond: The superintendent asked the trustees to authorize the establishment of the 2017 maintenance bond. The bond was funded during the 2017 budget process. Trustee Tedeschi motion to establish the bond. Trustee Stormont seconded the motion. Vote was unanimous. The superintendent will contact Brenda Blackman at the First to start the line of credit.
2. Townsend Avenue Sewer Work: The superintendent he is meeting with Ian Messier of HC Crooker later this week to look at the work. A February start date is expected for this work. Stay Tuned.
3. 78 Eastern Avenue Entry Fee Waiver Request: Karen Perkins of Tindal and Callahan, on behalf of Marsha Brown, ask the Board to consider waiving the entry fee because of financial hardship and the many years of paying ready to serve. After discussion, Trustee Tedeschi made motion to waive the fee. Trustee Kipp seconded the motion. Vote was unanimous.

Correspondence

1. Clay Ormsbee Sewer Abatement Response: Mr. Ormsbee was far from pleased with the abatement decision of the Board. The Board will not respond to the email.

Public Comment:

None


Motion to Adjourn the Regular Meeting:

Trustee Kipp made motion to adjourn meeting. Trustee Tedeschi seconded the motion. The regular meeting adjourned at 17:35 p.m.

Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

Deryl Kipp, Chairman


Henry Tedeschi, Jr., Treasurer

James Stormont, Clerk