

**DATE: January 4, 2012**

**Regular Meeting Boothbay Harbor Sewer District Board of Trustees**

**PRESENT:**

Michael Feldmann	Lisa Kristoff
Jim Stormont	John Roads
Chris Higgins	

**Call to Order of Regular Meeting**

Jim Stormont called the meeting to order at 6:00 PM.

**Election of Officers for 2012:**

Jim Stormont asked for a motion for a slate of officers for 2012. Michael Feldmann made a motion to carry the current officers forward for 2012 (Jim Stormont, Chair, John Roads, Treasurer, and Michael Feldmann, Clerk). John Roads seconded the motion. Vote was unanimous.

**Review of the Minutes of December 21, 2011**

The minutes of December 21, 2011, meeting was reviewed. After review, John Roads made motion to accept the 12/21/11 minutes as presented. Michael Feldmann seconded the motion. Vote was unanimous.

**Review of Warrants 1203 and 1204**

Warrant(s) 1203 and 1204 were reviewed. Michael Feldmann made motion to execute the warrant as submitted. John Roads seconded the motion. Vote to execute the warrants was unanimous.

**Execute Lien Certificates: Colby, Carousel Realty, Spear, Cusumano, Carver, Lorrain, and Emerson**

John Roads executed the lien certificates.

**Execute Federal and State Tax Submissions:**

John Roads executed the tax submissions.

**Execute 90-Day Late Letters: Brown, Burnham, Cogswell, Martin, Schicchi**

John Roads executed the letters.

**Execute 60-Day Late Letters: Rubel, Scattergood, Giles, Greenleaf, Grindall**

John Roads executed the letters.

**Commercial Street/Meadow Pump Station Update:**

Chris reported that the bypass pumps are in and operational as of Friday, 12/30/11. Maine Drilling and Blasting is now onsite to start line drilling at Commercial Street.

**Old Business:**

None

**New Business:**

Chris distributed the final balance sheet for 2011. Michael Feldmann inquired on the balance of the checking account and asked if some of that money can be invested elsewhere. Chris advised that some of the money can be placed in the District's current CD, but advised that there are substantial debt payments due in February and Sinking Fund expenses occur in January. In addition, Chris advised that the billing for January is a large one and that the Board should wait until February to transfer the funds. All agreed and no other action was taken.

John Roads asked for the following information in anticipation of the Board's future planning retreat:

- 1) All electrical information for 2011 for the plant and pump stations.
- 2) All 2011 related costs for sludge removal (tipping fee, lab analyses, transportation).
- 3) All heating costs for the office, garage, and plant for the past three years.
- 4) Transfer Station – Tons of green wood produced, Tons of dry wood produced,  
Revenue received for the above and associated expenses for the  
Above for 2011.

Chris will gather and distribute the information.

**Public Comment:**

None

**Correspondence:**

None

**Adjourn Regular Meeting:**

Jim Stormont asked for a motion to adjourn. Michael Feldmann made the motion to adjourn the regular meeting. Motion was seconded by John Roads. Vote was unanimous. Regular meeting adjourned at 7:15 pm.



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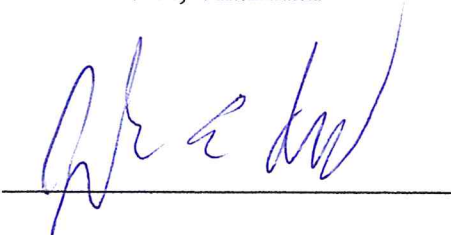
Jim Stormont, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.



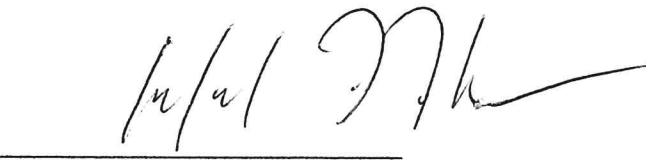
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Jim Stormont, Chairman



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John E. Roads, Treasurer



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Michael Feldmann, Clerk