

1/2/02

Regular Meeting Boothbay Harbor Sewer District

PRESENT:

David Gaecklein

John Arsenault

Chris Higgins

Meeting called to order 6:00 PM.

Accepted minutes of 12/19/01 meeting.

Signed Warrant #'S 954 & 955.

2001-YEAR END BUDGET REVIEW: Chris presented year-end budget actual expenditures for 2001. He explained each line. District is in good shape financially.

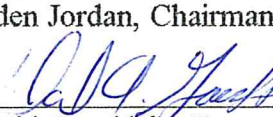
ACCOUNT Z0038 REVIEW: Chris explains status of account. At time of sale, balance was given to Pine Tree Title. Balance was not correct. A final meter reading should have been obtained before data was given to Pine Tree. Sale went through and District was out \$1323.25. J. Arsenault made motion to write off as uncollectable debt. D. Gaecklein seconded motion. Vote unanimous. J. Arsenault recommended that procedures be put in place to prevent this from happening in future.

MOTION AND VOTE TO ADJOURN MEETING: J. Arsenault made motion to adjourn meeting at 7:15. D. Gaecklein seconded motion. Vote unanimous.

NOT PRESENT  
Alden Jordan, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

NOT PRESENT  
Alden Jordan, Chairman

  
David Gaecklein, Treas.

  
John Arsenault, Clerk