

**DATE: October 23, 2017**

**Boothbay Harbor Sewer District Board of Trustees 2018 Budget Workshop #2**

Attendees:

Deryl Kipp  
Jim Stormont  
Sam Morris  
Chris Higgins

**Call Budget Workshop #2 Meeting to Order:**

Trustee Kipp called the second budget workshop to order at 5:01 PM. Trustee Kipp noted that there were no members of the public present.

**Review of the 2018 Budget, Second Draft** – Trustee Kipp opened the 2018 Budget Workshop #2. The superintendent distributed the second draft of the 2018 Budget, the Proposed Schedule of Rates, the Rate Determination, Projected Need Analysis, and the 10-Year CIP Plan.

The superintendent distributed the budget documents. The trustees discussed the revenue lines and after discussion, increased the projections on lines 4000 to \$550,000, line 4010 to \$220,000 and Line 4030 to \$150,000. The trustees adjusted line 5720 to \$5,000. The trustees discussed the payroll lines and adjusted them totaling \$3,620. After all the adjusts from this workshop and the prior workshop, the 2018 Budget is up 2% (\$39,539) over the 2017 Budget. The increase is due mostly to new debt from the Union Street Pump Station Project.

The superintendent distributed the 2018 rate analysis spreadsheets. The superintendent explained each section of the analysis. Based on the analysis and the 2018 budget proposal, a 9.9% increase is needed to cover the new debt for the Union Street Pump Station Project.

After the review of the rate analysis, the trustees looked and the proposed rates for 2018 (attached). The new base rates for 2018 increased to \$108.90 from \$105.72 per quarter.

The superintendent will incorporate the changes to the 2018 Budget and have the final budget sheets ready for the Public Hearing scheduled for October 30, 2017.



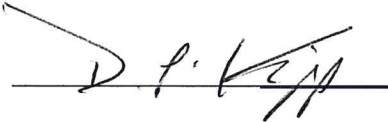
**Motion to Adjourn the Budget Workshop:**

Trustee Stormont made motion to adjourn the regular meeting. Trustee Kipp seconded the motion. Vote was unanimous. Meeting ended at 5:54 p.m.

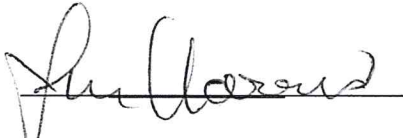
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Deryl Kipp, Chairman

We, the undersigned, do hereby waive notice of the above meeting and do agree to the business transacted.

A handwritten signature in dark ink, appearing to read "D. Kipp", written over a horizontal line.

Deryl Kipp, Chairman

A handwritten signature in dark ink, appearing to read "Sam Morris", written over a horizontal line.

Sam Morris, Clerk

A handwritten signature in dark ink, appearing to read "James Stormont", written over a horizontal line.

James Stormont, Treasurer