



Boothbay Harbor Sewer District

General Abatement Request Form

Instructions

PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary.

This form is for the application of general abatements only. General abatements are only considered for Pool Fill-ups, Meter errors and Leaks, or Miscellaneous billing issues. For Second Meter/Outdoor Water Use abatements please use the Seasonal Outdoor Water Use Abatement Request Form. Any petition for abatement must be filed in writing to the Boothbay Harbor Sewer District within 30 days of the date reflected in the "billing date" section from the front of the usage bill. The filing of this form does not guarantee that your abatement will be granted. The filing of this form does not relieve the applicant of the responsibility to pay the sewer usage bill in full by the due date specified. Abatements will be considered by the District on a case-by-case basis. Approved abatements will be reflected as an account credit in the next billing period.

Return to: Boothbay Harbor Sewer District - 27 Sea Street - Boothbay Harbor ME, 04538-1879

Subpart A - Account & Property Information

Most requested information can be found on the front of your bill

Service Street Address

Number of Bedrooms
at property served

Service No.

Last Name or Business Name

First Name

Contact Phone

Contact email

Date of Contested Bill \$ Amount owed on Contested bill

Your account must be in good standing for an abatement request to be considered. Please check the appropriate box to confirm that all past-due amounts have been paid or enclose payment for past due amounts.

☐ All past due amounts owed have been paid and this account is in good standing.

☐ A payment is enclosed to bring the account into good standing.

Amount enclosed: \$

Subpart B - Reason For Abatement Request

Please check one. For second meter/outdoor water use abatements please use the Seasonal Outdoor Water Use abatement form

Dates

<input type="checkbox"/> 1. Pool Abatement For abatements of one-time pool fill-ups. This adjustment is for permanently installed in-ground or above ground pools only. This does not apply to temporary pools or seasonal refilling or topping off. Please attach a photo of the pool and provide pool dimensions in Subpart C. Attach copies of receipts for new pool, pool liner replacement, or leak service.	Enter date of pool fill up in box B1 _____ →	B1	
<input type="checkbox"/> 2. Leak and Meter Abatement For abatements of water volumes caused by leaks that were not discharged to the sewer. This includes leaks on outdoor water pipes or on pipes prior to plumbing fixtures. This does not include leaking toilet valves or faucets. Attach documentation from water department and describe the reason for the abatement including any calculations in Subpart E	Enter date of leak or meter error in box B2 _____ →	B2	
<input type="checkbox"/> 3. Miscellaneous One-Time Abatement For all other one-time abatements and billing adjustments. These will be considered on a case-by-case basis and any adjustment granted will be based on the circumstances described by the customer and by review of historical usage data. Describe the reason for the abatement including any calculations in Subpart D	Enter date of abatement event in box B3 _____ →	B3	

